

TAX & SERVICE CHARGE • Menu pricing does not include a 7% Indiana state tax and 20% service charge.

**DEPOSIT** • \$1,000 deposit is required for the Venezia or Roma rooms, and a \$500 deposit for the Palermo room.

FINAL PAYMENTS & ARRANGEMENTS • Food and beverage selection must be made 30 days prior to event. Final payment, guest count and floor plan information must be finalized 14 days prior to event, with the exception of funeral events. Any changes within 14 days of standard events will not be guaranteed. There will be a <u>3%</u> surcharge on all credit card payments.

**CANCELLATION** • Deposits in connection with bookings are 100% non-refundable and non-transferable. If an event is canceled between ninety (90) days prior and ten (10) days prior to the event date, the Client shall be liable for paying the guest minimum as stated in the contract. If an event is canceled less than ten (10) days prior to the event, the Client shall be liable for ALL payments associated with the final guest count as stated in the contract.

## PACKAGES

f a m i l y - s t y l e bread & butter + coffee & tea + linens

Emerald

46

house salad + two sides + pasta + two entrées

Diamond

60

house salad + two sides + pasta + two entrées five-hour standard bar + champagne toast

Platinum

### 69

house salad + two sides + pasta + two entrées five-hour standard bar + champagne toast + choice of four hors d'oeuvres + chair covers

Entrées

*chicken* – vesuvio • parmigiana • epicurean romano • piccata • oven roasted herb • fried

*beef* – braised • kentucky bourbon brisket *pork* – oven roasted tenderloin • italian sausage +

peppers • polish sausage + sauerkraut

fish - baked white • fried white

vegetarian – eggplant parmigiana • lasagna

pasta – alfredo • marinara • diablo

additional entrée 5

Sida

garlic smashed potatoes • mashed potatoes • roasted red potatoes • green beans + bacon + onions • broccoli + carrots + cauliflower • zucchini + squash + red peppers + olive oil + garlic + basil

Hors D'aeuares

28

choice of 5 *hot* – stuffed mushrooms • meatballs • fried ravioli • potato kegs • boneless wings • cheese curds • chicken pot stickers • spinach artichoke dip + toasted bread

cold – domestic cheese platter • vegetable platter
• fruit platter • bruschetta • peppadew

add up to 4 to a package 6.50

## **BAR PACKAGES**

Beer, Wine & Pop

miller lite + yuengling draft + red & white wine

Standard

spirits + miller lite + yuengling draft + wine

Call

23 spirits + miller lite + yuengling draft + wine

Jop Shelf

 $\angle I$  spirits + draft + wine + two bottled beers

add two bottled beers to a package 2 • craft 3 add outdoor bar for cocktail hr (beer + wine) 200

## MORE OPTIONS

punch bowl (serves 35) 60 • pop bar 5 • bottle of house wine 15 • carafe of pop 6 • of coffee 12

bartender fee (cash bar only) 100

Lunchean

two entrées + bread + house salad + two sides *daytime hours only* 

Brunch Buffet 28

Plated Dinners

bread + house salad + two sides + top shelf bar roasted pork tenderloin + cherry bourbans 59

chicken piccata 59

chicken romano 59

chicken epicurean 59

red wine-braised short ribs 62

beef tenderloin + chicken 76

## MISCELLANEOUS

security fee 225

chair covers + sash 5

chiavari chairs 8

ceremony gazebo rental + chairs 1,200

patio heater 100

BRIDAL SUITE 750

#### KIDS

ages 6-11 half price

ages 5 & under free

we can also prepare personalized and custom menus that fit you and your guests' desires

## MENU EXPLAINED Chicken

Vesuvio - roasted chicken in a lemon, garlic & white wine sauce

Parmigiana – italian breaded chicken topped with marinara & mozzarella cheese Epicurean – egg battered chicken breast sautéed & glazed with white wine, finished with a cream sauce

Romano – parmesan & romano breaded chicken breast served on a bed of marinara & drizzled with alfredo sauce

Piccata – seared chicken breast with white wine, lemon & capers

Oven Roasted Herb - bone-in chicken tossed in olive oil & italian seasoning

Fried - battered & deep fried

## Beef

Braised - slow roasted shoulder cut

Kentucky Bourbon Brisket - slow braised brisket in a bourbon barbeque sauce

### Pork

Oven Roasted Tenderloin – whole pork loin thinly sliced, roasted with fresh herbs & topped with a demi-glaze

Italian Sausage + Peppers – mildly seasoned sausage with bell peppers

Polish Sausage + Sauerkraut – seared kielbasa sausage and tangy sauerkraut

### Fish

Baked White - served with lemon dill butter or tartar sauce

Fried White - served with lemon dill butter or tartar sauce

## Vegetarian

Eggplant Parmigiana – italian breaded eggplant steak topped with marinara & mozzarella cheese Lasagna – baked pasta layered with marinara & mozzarella cheese

## Pasta

Diablo - cajun seasoning, mushrooms, bowtie pasta in a cheesy cream sauce

# **BAR PACKAGES**

priced per five hours • extended packages - per half-hour 3 • per hour 6 • no shots allowed

Beer & Wine

Wine: White Zinfandel, Chardonnay, Cabernet Sauvignon, Chardonnay, Merlot, Moscato & Pinot Grigio + Draft Beer: Miller Lite & Yuengling

Standard

McCormick Vodka, Gin, Rum & Whiskey Blend, Lady Bligh Spiced Rum, Dorado Gold Tequila, Clan Macgregor Scotch, Kamora Coffee Liqueur, Ryan's Irish Cream, DeKuyper Buttershots Butterscotch Schnapps, Peppermint Schnapps, Peach Schnapps, NY Long, Island Iced Tea, Triple Sec, Amaretto Wine Choices: White Zinfandel, Chardonnay, Cabernet Sauvignon, Merlot, Moscato & Pinot Grigio + Draft Beer: Miller Lite & Yuengling

## Call

Includes Standard Bar Selections +

360 Vodka, Bombay Gin, Bacardi Rum, Sailor Jerry Spiced Rum, Perrot Bay Coconut Rum, Cuervo Gold Tequila, J&B Scotch, Courvoisier Cognac, Paul Masson Brandy, Jim Beam Bourbon, Seagram's 7, V.O., Seagram's 7 Crown, Canadian Club Whiskey, Southern Comfort

Jop Shelf

Includes Standard & Call Bar Selections +

Tito's Vodka, Stoli Vodka, Captain Morgan Spiced Rum, Malibu Rum, Bombay Sapphire Gin, Crown Royal, Dewar's White Label Scotch, Chivas Regal Scotch, Sauza 1800 Blanco Tequila, Jack Daniels, Hennessy Cognac, Amaretto DiSaronno, Kahlua, Bailey's Irish Cream

+ Two Domestic Bottled Beers

# **ENHANCE YOUR WEDDING**

Tables + Chairs + Linens

napkins – polyester 1 • satin 2 additional white linens 3 full length-colored linens - polyester 14 • satin 18 table runners - satin 4 • sequins 8 black or ivory linens - polyester 7 • satin 13 additional rectangular tables + linen & skirting 10 additional round table + linen 5 stage set up (up to 24' x 16') 350 riser set up (14" h x 8' w x 6' d) 150

Room Decor

uplighting 450 per room custom monogram (name in lights) 250 wall drapery per foot (single layer straight) 17 per foot (double layer v or pin up style) 22 per foot (starlit backdrop) 30 add chandelier to ceiling drapery 250

ceiling drapery – white burst 750 • color burst 800

Additional Services

photobooth • 700 (for guest count under 250) fits up to 12 people. includes props + attendant + photo book + customized photostrip and a usb drive booth times begin at the start of the event and commence 30 minutes prior to the end of the event

projection screen (6' x 8' or 9' x 12') + av set up 400

podium + mic 100

Packages

vip package 1,950 per room

uplighting + ceiling drapery burst + head table wall drapery + one monogram

#### ultimate package 2,450 per room

photobooth + uplighting + ceiling drapery burst + head table + wall drapery + two monograms

# EXAMPLE TIMELINE FOR THE DAY OF EVENT

9am • access to ballroom to start decorating

5pm - 6pm • if ceremony is at villa cesare, it will take place outside at the gazebo or inside ballroom

6pm - 7pm • bar opens + hors d'oeuvres served (if you have selected this add-on)

7pm • bar closes for one hour

7pm • DJ announces the wedding party into the room + cake cutting + any speeches & prayers

7:15pm-ish • dinner is served

8pm • bar re-opens

8pm -12am • drinks & dancing

12am • bar closes + last song is played by the DJ + the lights are put on we kindly ask you to gather your belongings and start to leave the building

# **GENERAL INFORMATION**

#### **GUARANTEED GUEST COUNT**

A guarantee of the final number of guests is required 14 days prior to the event. If the patron does not confirm the guest count, then the original number of guests, as specified on the Contract, will be utilized as the guaranteed number or actual number, whichever is greater.

#### **DEPOSITS & PAYMENTS**

All dates are treated on a first come, first served basis. Villa Cesare requires a deposit and a signed contract to confirm your date. \$1,000 deposit is required for the Venezia or Roma rooms, and a \$500 deposit for the Palermo room. Deposits will be applied to the final guest check. Final payment, guest count and floor plan information must be finalized (14) days prior to event, with the exception of funeral events. Any changes within (14) days of standard events will not be guaranteed. <u>There will be a</u> <u>3% surcharge on all credit card payments</u>. Deposits in connection with bookings are 100% non-refundable and non-transferable. If an event is canceled between ninety (90) days prior and ten (10) days prior to the event date, the Client shall be liable for paying

the guest minimum as stated in the Contract. If an event is canceled less than ten (10) days prior to the event, the Client shall be liable for ALL payments associated with the final guest count as stated in the Contract.

#### MENU SELECTIONS

Menu selections must be confirmed no later than 30 days prior to the event. We can accommodate guests that have special dietary needs with separate meals. Please let us know of any specific dietary needs when you place your menu selections. Custom menus should be discussed directly with the Event Sales Manager.

#### BARS

Villa Cesare reserves the right to refuse service to anyone who appears to be impaired or under the legal drinking age. All Guests must be able to provide identification for proof of age. Villa Cesare reserves the right to close the bar at its discretion.

#### **OUTSIDE FOOD & BEVERAGE**

It is our policy to prohibit any food or beverage prepared outside of Villa Cesare from being served on the premises. Exceptions may be made at the Event Sales Manager's discretion for the purpose of religious necessity or other specific circumstances. Upon request, you are allowed to bring in desserts from a commercial bakery.

#### DISCOUNTS

For Sunday receptions, we offer a discount of 5% off any package. For off-peak season (November 1 - April 30), we offer a 10% discount for receptions on Friday, Saturday and Sunday.

#### TAXES, SERVICE FEES & GRATUITIES

Local taxes will be applied to the subtotal at the applicable rate on the day of the event function. In lieu of a gratuity, Villa Cesare adds a 20% Service Charge on all events with food and beverage. Any additional gratuity left for the service staff is optional and at the host's discretion.



# **GENERAL INFORMATION**

#### CEREMONY Outdoor Ceremony

Your ceremony can be held at our outdoor patio. The \$1,200 ceremony fee includes set up and tear down of up to 125 white ceremony chairs. The ceremony location is available 2 hours prior to the ceremony start time for vendors to complete any set up. The host is responsible for any additional decor. Villa Cesare does not provide microphones or music outside. There is electricity available for a DJ to provide sound.

The booked banquet room will be used as the weather contingency plan (set up details listed below.) Please note, if the ceremony is moved inside within 3 days of wedding date, the full outdoor ceremony fee will apply. If the decision to move inside

for the ceremony is made 4 or more days prior to the wedding, an indoor ceremony fee of \$250 will apply.

#### Indoor Ceremony

Your ceremony can also be held in one of the main banquet rooms. The dinner tables will be set, and these will be used for guest seating. There is a \$250 fee for an indoor ceremony.

#### BRIDAL SUITE

Bridal Suite comes equipped with lounge furniture including a couch, love seat, chair and two ottomans, a private 5' x 5' changing area with clothing racks, bridal hair and makeup station as well as additional prep stations. There is a large area floor rug, various floor and table lamps throughout.

#### TIMELINE

Your reception package is 6 hours. Choose from: 5pm - 11pm, 5:30pm - 11:30pm, 6pm - 12pm. If you host your ceremony at Villa Cesare, the ceremony start time is one half-hour prior to your reception start time (i.e. 5:30pm ceremony, 6pm reception). Timeline must be determined at contract signing.

#### **ADDITIONAL TIME**

The 6 hours is included in the all-inclusive wedding package pricing. Should you wish to add additional time to your wedding reception, the fee will be \$200 for one half-hour or \$400 for an hour. Additional open bar will be charged at \$3 per person for a half-hour or \$6 per person for an hour, prices include tax and service charge. Additional time must be decided prior to reception date. Please note, the earliest a reception can start is 5pm and the latest a reception can end is 12am.

#### DECOR SET-UP / REMOVAL

We typically allow the host to arrive at 9am the day of the event, however this is contingent on whether there is an event scheduled prior to your event. The tradition of throwing birdseed, rice, glitter or confetti is prohibited. Decorations should be free standing without attachment to walls, ceilings or floors. Real candles are allowed as long as they are in a container and not open flame.

Villa Cesare will help with any basic decor set up. You may bring any decorations to Villa Cesare the week of your reception. We require all non-Villa Cesare items to be taken the night of the reception. Vendors may come at the end of the reception to pick up their items (e.g. florist).

#### **OVERNIGHT ACCOMMODATIONS**

A block of rooms can be secured for your wedding at either of the following hotels at a reduced rate:

- Staybridge Suites Schererville, an IHG Hotel 219.227.5125
  - Holiday Inn Express & Suites Schererville 219.865.3301

#### VIDEOGRAPHER RECOMMENDATION

Harvoth / McLindon Video

Telephone: 219-488-4338 | Email: <u>harvothmclindon@gmail.com</u> Website: <u>www.harvothmclindonvideo.com</u>